

APPLICATION FOR EMPLOYMENT

JUDITH CREED HORIZONS FOR ACHIEVING INDEPENDENCE

274 S. Bryn Mawr Avenue, Bryn Mawr, PA 19010

DATE: _____

SOCIAL SECURITY NUMBER: _____

NAME _____
 First **Middle** **Last**

PRESENT ADDRESS _____
 Number & Street

 City **State** **Zip**

PHONE NUMBER _____ _____
 Day **Evening**

ARE YOU OLDER THAN 18 **Yes** _____ **No** _____

DRIVERS LICENSE & VEHICLE (Mandatory) **Yes** _____ **No** _____
VEHICLE **Yes** _____ **No** _____

POSITION DESIRED _____

DATE AVAILABLE TO START _____

<u>EDUCATION</u>	NAME	NUMBER	DID YOU	SUBJECTS
	& LOCATION	OF YEARS	GRADUATE	STUDIED

HIGH SCHOOL _____

COLLEGE _____

TRADE/OTHER _____

EMPLOYMENT (List below your last three employers starting with your current employer)

NAME & ADDRESS _____ **From** _____ **to** _____

Position _____ **Salary** _____ **Reason for leaving** _____

NAME & ADDRESS _____ **From** _____ **to** _____

Position _____ **Salary** _____ **Reason for leaving** _____

NAME & ADDRESS _____ **From** _____ **to** _____

Position _____ **Salary** _____ **Reason for leaving** _____

REFERENCES (At least one should be an individual/employer who knows your work ethics)

Referred by _____

	NAME	ADDRESS	PHONE	RELATIONSHIP	HOW LONG KNOWN
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

I do hereby state that I have not _____ have been _____ terminated or disciplined by a previous employer for abuse or neglect.

In exchange for the consideration of my job application by JCHAI, I agree that:

Neither the acceptance of this application, nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other JCHAI practices, shall serve to create an actual or implied contract of employment or to confer any right to remain an employee of JCHAI, or otherwise to change in any respect the employment-at-will relationship between JCHAI and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Executive Director of JCHAI. Both the undersigned and JCHAI may end the employment relationship at any time, without specified notice or reason. If employed, I understand that JCHAI may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I also understand that following an initial interview and after any potential conditional offer of employment is made, JCHAI conducts a thorough background investigation, which includes but is not limited to criminal history, Medicare, Medicaid and Department of Health compliance

expectations, history of child abuse, medical, physical, drug/alcohol screening and driving records that may be required by JCHAI as a condition of employment.

Any consideration of the criminal background checks conducted will be (1) made consistent with JCHAI's legal obligations pursuant to Pennsylvania statutory regulation regarding providers of services for people with disabilities and limits on whom they may hire; and (2) where such criminal history does not conflict with the requirements of those laws, consideration will be tailored to the requirements of each position.

I further understand that my employment with JCHAI shall be "at-will" and this does not create an employment agreement nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without cause, and with or without notice.

I ACKNOWLEDGE THAT THE INFORMATION PROVIDED IN THIS APPLICATION FOR EMPLOYMENT CONTAINS NO FALSE OR INCOMPLETE INFORMATION. IF IT DOES, BY SIGNING MY NAME, I UNDERSTAND THAT IF I AM EMPLOYED BY JUDITH CREED HOMES FOR ADULT INDEPENDENCE, IT IS IMMEDIATE GROUNDS FOR DISMISSAL.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give JCHAI permission to contact schools, previous employers (unless otherwise indicated), references and others and hereby release JCHAI from any liability as a result of such contact.

I have lived in the State of Pennsylvania for at least two years from the date of this application.
Yes _____ No _____ (If no, complete statement below)

I have lived in _____ during the past two years.

Signature _____ **Date** _____

We are an Equal Opportunity Employer. Applicants for all job openings are welcome and will be considered without regard to race, color, religion, national origin, sex, age, sexual orientation, physical or mental disability, or any other basis protected by state, federal or local law. We assure you that your opportunity for employment with JCHAI depends solely on your qualifications. It is the intent of JCHAI to comply with all applicable federal, state and local legislation concerning equal opportunity in employment.